



Early Childhood Coordinator

Peace Church is seeking a part-time Early Childhood Coordinator to lead ministry to kids 0-5 years old on Sunday mornings and at other times.

The Early Childhood Coordinator leads a large, exciting, and biblically rich ministry to kids each week and equips volunteer teachers and leaders.

A fitting candidate will have a deep love for Jesus, a love for the beliefs, vision, and kids of Peace Church, be passionate about teaching biblical truth to kids, and be capable of equipping other teachers and leaders.

By leading the Early Childhood ministry, this position develops the next generation of believers.

Peace Church loves the gospel, desires to be faithful to God's Word, seeks to develop leaders, and is passionate about reaching families. Peace is a growing church located just south of Grand Rapids, Michigan in a rapidly growing area. Average Sunday worship attendance is around 1400. For more information, see peacechurch.cc.

Please see job description below.

Please send cover letters, resumes, and references to hr@peacechurch.cc.

Applications are being accepted now.

Part-time, hourly.

Pay commensurate upon training and experience.



Early Childhood Coordinator

Function

The Early Childhood Coordinator leads ministry to kids 0-5 years old on Sunday mornings and at other times.

Part-time.

Average 20 hours per week.

Accountability

The Early Childhood Coordinator reports to the Children's Pastor.

Qualifications

1. Have a growing relationship with Jesus Christ and agree with the Peace Church statements of faith.
2. Actively support the mission, vision, and leadership of Peace Church.
3. Humble, Hungry, and People-Smart (see Patrick Lencioni, *The Ideal Team Player*).
4. Able to work within the organizational structure of Peace Church.
5. Passionate about caring for and communicating biblical truth to kids.
6. Passionate about working with a team.
7. Passionate about equipping others to teach and lead.
8. Able to independently organize, plan, and execute projects within a given deadline.
9. Possess strong organization skills.
10. Possess strong communication and interpersonal skills.
11. Flexible and adaptable.
12. Able to maintain confidentiality as needed.

Responsibilities

- A. Lead the Early Childhood ministry and volunteer team
Includes such items as:
 1. Plan and prepare curriculum and activities for a weekly program running throughout the year.
 2. Recruit, develop, and equip a team of volunteers.
 3. Coordinate nursery ministry for other special events as requested.
- B. Serve as part of the Children's Ministry Team
Includes such items as:
 4. Partner with the Children's Pastor and other children's ministry staff to cultivate a flourishing children's ministry.
 5. Participate in other children's ministry projects and initiatives as requested.

C. Professional Expectations

Includes such items as:

6. Participate as a team member in the Peace Staff, attending staff chapel, retreats, meetings, etc.
7. Participate in the life of Peace Church, attending worship and important events.
8. Should be or become a member of Peace Church.
9. Exhibit character consistent with a follower of Jesus in a church leadership role.